

ADMINISTRATIVE EXEMPTION and TRADE, TRAVEL, AND TOURISM COMMITTEE REPORT relative to the First Amendment to the Los Angeles World Airports (LAWA) contract with Interloc Solutions, Inc.

Recommendations for Council action:

1. ADOPT the determination by the Board of Airport Commissioners that the proposed action is administratively exempt under the California Environmental Quality Act (CEQA) in accordance with Article II Section 2.f of the Los Angeles City CEQA Guidelines.
2. APPROVE the First Amendment to LAWA Contract DA-5106 with Interloc Solutions, Inc., extending the contract term for one year for operations and maintenance support services for LAWA's Maximo System.
3. CONCUR with the action taken by the Board of Airport Commissioners on June 20, 2019, by Resolution No. 26787, authorizing the Chief Executive Officer, LAWA, to execute the First Amendment to the contract with Interloc Solutions, Inc.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that this action will not impact the General Fund. Funding for the one-year term extension is being requested in LAWA's First Year 2019-20 Operating Budget in Cost Center No. 1170010 - IT Airport Operations, Commitment Item No. 520 - Contractual Services and Commitment Item No. 522 - Materials and Supplies. This action complies with LAWA's adopted financial policies.

Community Impact Statement: None submitted.

TIME LIMIT FILE – AUGUST 26, 2019

(LAST DAY FOR COUNCIL ACTION – AUGUST 23, 2019)

SUMMARY

In a report to the Mayor dated July 15, 2019, the CAO states that LAWA requests approval of the proposed First Amendment to the contract with Interloc Solutions, Inc., extending the contract term for one year to ensure the continuation of support and maintenance services for the Maximo facilities management system while a new Request for Proposals is being developed. No additional funding is required.

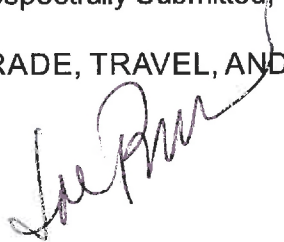
According to the CAO, LAWA's Maximo system tracks the management and maintenance of the Department's physical assets using a work order and service request system linked to a central database. A mobile application is integrated into the system to facilitate actions by over 200 of LAWA's field staff. The system also tracks performance and supply chain elements, as well as trends, thereby enabling proactive management of LAWA's elevators; escalators; moving walkways; Heating, Ventilation, and Air Conditioning; plumbing; buildings; and, runways. Data is used by Maximo to identify trends and develop proactive management strategies with the goal to minimize service disruptions for passengers and employees and reduce costs.

On June 20, 2019, the Board of Airport Commissioners approved the proposed contract amendment. The CAO concurs with this action.

At its meeting held August 6, 2019, the Trade, Travel, and Tourism Committee recommended that Council approve the proposed contract amendment, as recommended by the Board of Airport Commissioners and the CAO.

Respectfully Submitted,

TRADE, TRAVEL, AND TOURISM COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
BUSCAINO:	YES
BONIN:	YES
KREKORIAN:	ABSENT

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-NOT OFFICIAL UNTIL COUNCIL ACTS-